# VA UX Guide Content Process

## Content developed by expert

1. Expert delivers draft to editor in Word format.
2. Editor edits for clarity, style, and grammar, using track changes. Editor may include comments and questions for the expert.
3. Expert reviews edits and comments. Expert can accept or reject edits.
4. Expert sends revision to editor for copyediting (style and grammar only).
5. Editor enters content into content management system and sends preview link to expert for final review.
6. Editor publishes page to site upon approval from expert.

## Content developed by writer

1. Writer interviews expert about topic. Writer will also perform research to gather additional details.
2. Writer drafts content.
3. Expert reviews draft and, using track changes, indicates edits.
4. Writer revises.
5. Editor copyedits (style and grammar only).
6. Editor enters content into content management system and sends preview link to expert for final review.
7. Editor publishes page to site upon approval from expert.